



A. J. Institute of Engineering and Technology Mangaluru

**Approved by AICTE New Delhi, Affiliated to VTU Belagavi & Recognised by Govt. of Karnataka
(A unit of Laxmi Memorial Education Trust (R))**

ACCREDITED BY NBA (BE : CV, CSE, ECE, ISE & ME)

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INTERNAL QUALITY ASSURANCE CELL (IQAC) ACADEMIC YEAR 2023-24

ELEVENTH IQAC MEETING



A.J. INSTITUTE OF ENGINEERING AND TECHNOLOGY

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AJIET/IQAC/2023-24/27

12/02/2024

MEETING CIRCULAR

As per the direction of the Principal, it is decided to conduct IQAC meeting with all the members on 2nd March 2024 at 10 am at the AJIET Board Room. We are sure that your expertise will help us in carrying forward this task. Kindly give your consent.

Agenda:

To record the actions taken report and the proceedings of the previous IQAC meeting, which was held on 26th August 2023.

Discussion about Training and Placement activities planned for the forthcoming semester.

Discussion about Club activities to be planned across the semester and Implementation of the club activities

Discussion about safety and health measures to be followed by the institution.

Discussion about NAAC progress and additional requirements and facilities necessary for institutional growth.

Discussion about different feedback systems implemented and its analysis.

Discussion about AAKAR Techno-Cultural Fest 2024, Graduation day, Auto Expo and Prize Distribution Day for the Academic Year 2023-24.

Discussion about Internal Examination reforms and norms to be followed in conduction of IA test.

Discussion about actions/ measures taken by the counsellor's w.r.to student monitoring

Discussion about Institutional and department level various Technical/Extra-curricular activities planned.

Discussion about norms to be followed with respect to R&D activities and student project

Any other point with permission of the chair

Dr. Antony P J
(Convener of IQAC)

For Information:

President / Vice President, LMET
Principal

CC:

IQAC members/HOD's of all the departments.
College Office

Principal

A.J. Institute of Engineering & Technology
Mangaturu - 575 006