



# A J INSTITUTE OF ENGINEERING AND TECHNOLOGY

NH-66, Kottara Chowki, Mangaluru -575006, Karnataka, INDIA

A Unit of Laxmi Memorial Education Trust®

(Approved by AICTE, New Delhi. Affiliated to Visveswaraya Technological University, Belagavi)

Name of the event/activity	A talk on Mastering Soft Skills: Active Listening, Effective Verbal Communication		
Organized by	Electronics & Communication Engineering		
Date of event/activity (DD-MM-YYYY)	11-11-2019	Time	10:00am-4:00pm
Name of the Resource Person	Mr Anjith shetty, 10 Seconds		
Number of the students participated	29		

## About the Event:

November 11<sup>th</sup>, 2019, a talk titled "Mastering Soft Skills: Active Listening, Effective Verbal Communication" was conducted for 29 students by Mr. Anjith Shetty from 10 Seconds. The workshop aimed to enhance students' soft skills, focusing on active listening and effective verbal communication, which are crucial for both personal and professional success.

Mr. Shetty began by explaining the importance of soft skills in the modern workplace. He emphasized how active listening and effective verbal communication can significantly impact teamwork, leadership, and overall professional relationships. Participants were introduced to various active listening techniques, such as maintaining eye contact, nodding, summarizing, and asking open-ended questions. Mr. Shetty explained the barriers to effective listening and provided strategies to overcome them.

## Objectives:

### Improve Active Listening Skills:

By the end of the workshop, participants will be able to demonstrate active listening techniques, such as paraphrasing, summarizing, and providing feedback, to ensure they understand the speaker's message accurately.

### Enhance Verbal Communication Skills:

Participants will learn and practice effective verbal communication strategies, including clear articulation, appropriate tone, and confident delivery, to improve their interactions in both personal and professional settings.

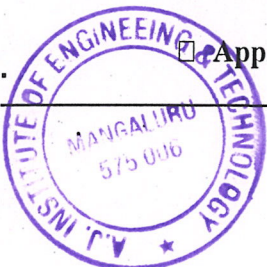
### Apply Techniques in Real-Life Scenarios:

Principal

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Participants will engage in role-playing activities and group discussions to apply active listening and verbal communication techniques in various real-life scenarios, enhancing their practical application of these skills.

## Photo:



A talk on Mastering Soft Skills: Active Listening, Effective Verbal Communication on 11-11-2019 by Mr. Anijith Shetty, 10 seconds



Co-Ordinator

HOD

Principal



Principal  
A.J. Institute of Engineering & Technology  
Mangaluru - 575 006