



# A J INSTITUTE OF ENGINEERING AND TECHNOLOGY

NH-66, Kottara Chowki, Mangaluru -575006, Karnataka, INDIA

A Unit of Laxmi Memorial Education Trust®

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From

**The HOD,**  
Dept of ISE,  
AJIET, Mangalore.

To

**The Principal,**  
AJIET, Mangalore

**Sub:** Request for conducting a “Aptitude Enhancement Workshop” for ISE Students.

I am writing to seek your approval for “Aptitude Enhancement Workshop” organized by, **Dept. Information Science & Engineering** in association with the Placement and Training dept. These 4 days of Aptitude training conducted by **Mrs. Kavitha, Placement Coordinator, St. Aloysius, Autonomous College, Mangalore**, the external service provider. We believe that this training will closely aligns with the current curriculum and educational goals. Hope that our students will benefit with this training.

Here are some details about the Training:

**Title:** “Aptitude Enhancement Workshop”

**Date:** 16-08-2021 to 19-08-2021

Target Audience: ISE students.

Thank you for considering this request. I look forward to your positive response.

Sincerely

HOD  
Dept. of ISE  
AJIET

*[Signature]*  
H.O.D.-Information Science & Engineering  
A.J. Institute of Engineering & Technology  
Mangaluru - 575 006, D.K., Karnataka

*[Signature]*  
Principal  
A.J. Institute of Engineering & Technology  
Mangaluru - 575 006

