



A J INSTITUTE OF ENGINEERING AND TECHNOLOGY

NH-66, Kottara Chowki, Mangaluru -575006, Karnataka, INDIA

A Unit of Laxmi Memorial Education Trust®

(Approved by AICTE, New Delhi. Affiliated to Visveswaraya Technological University, Belagavi)

A Workshop on "Aptitude and Career Skills Development"

Date	08/10/2020 to 12/10/2020, 9:30AM- 4:30PM
No. of participants	82
Resource Person	JV Global, External Service Provider

Report:

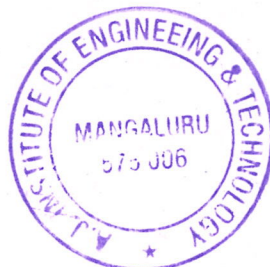
The "Aptitude and Career Skills Development" workshop was designed to provide participants with a comprehensive set of tools for enhancing their aptitude abilities and career skills. The workshop aimed to equip attendees with effective techniques for problem-solving and strategies for professional growth, focusing on both cognitive and career-oriented skills. The event attracted a diverse group of participants, including students, recent graduates, and professionals seeking to advance their careers.

Objectives

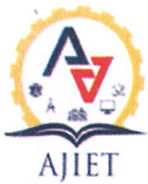
- 1. Enhance Aptitude Skills:** To improve participants' quantitative, verbal, and logical reasoning abilities.
- 2. Develop Career Skills:** To build essential career skills such as communication, resume writing, interview techniques, and networking.
- 3. Prepare for Professional Success:** To provide strategies and tools for career advancement and job market readiness.
- 4. Foster Comprehensive Development:** To promote the integration of cognitive skills with career-oriented skills for overall professional growth.

Workshop Agenda

- Introduction to Aptitude and Career Skills:** Overview of the importance of aptitude and career skills in professional success.
- Quantitative Aptitude Training:** Techniques for improving speed and accuracy in numerical problem-solving, including arithmetic, algebra, and data interpretation.
- Verbal Aptitude Enhancement:** Strategies for mastering language-based questions, including grammar, comprehension, and critical reasoning.
- Logical Reasoning Skills:** Exercises to improve pattern recognition, logical sequences, and analytical thinking.
- Career Skills Development:**




Principal
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- **Effective Communication:** Techniques for clear and impactful verbal and written communication.
- **Resume Writing:** Best practices for creating a compelling resume that highlights skills and achievements.
- **Interview Techniques:** Strategies for preparing for and succeeding in job interviews.
- **Networking Skills:** Methods for building professional relationships and expanding one's career network.

Conclusion

The "Aptitude and Career Skills Development" workshop achieved its objectives by equipping participants with the skills and strategies necessary for both cognitive and career advancement. The positive feedback and active engagement from participants highlighted the workshop's effectiveness. Future workshops could build on this success by offering additional modules on advanced career strategies and extended practice sessions.

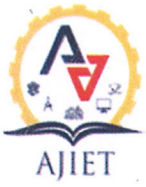
Photos:



Fig: Team member from JV global is handling the session.



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Coordinator


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