



A J INSTITUTE OF ENGINEERING AND TECHNOLOGY

NH-66, Kottara Chowki, Mangaluru -575006, Karnataka, INDIA

A Unit of Laxmi Memorial Education Trust®

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From **The HOD,**

Dept of CSE &
Dept of ME,
AJIET, Mangalore.

To

The Principal,
AJIET, Mangalore

Sub: Request for conducting Workshop on “**Technical and Analytical Writing**”.

I am writing to seek your approval for a talk organized by the, Department of CSE and ME. This Workshop is delivered by **Mr Ganesh** from **10 Seconds** will focus on “**Technical and Analytical Writing**”. We believe that this session will involve the creation of documents that communicate complex information clearly and effectively. Hope that our students will benefit with this talk.

Here are some details about the technical talk:

Title: Talk on “**Technical and Analytical Writing**”

Date: 16th May to 18th May 2022, 9:30PM - 4:30PM

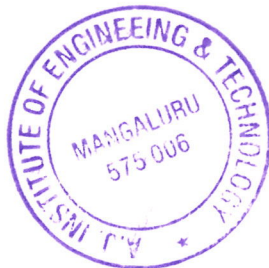
Target Audience: 3rd year ME and CSE students

Thank you for considering this request. I look forward to your positive response.

Sincerely

The HOD,
Dept of CSE &
Dept of ME,
AJIET, Mangalore.

H.O.D. - Mechanical Engineering
A.J. INSTITUTE OF ENGINEERING AND TECHNOLOGY
Mangaluru - 575 006, D.K., Karnataka



Principal

A.J. Institute of Engineering & Technology
Mangaluru - 575 006