Ayshwarya Syndicate LLP / 2019-20 / [illegible]

AYSHWARYA SYNDICATE LLP

Letter of Offer

To,

Ms. Ramya R,

Date: 5th March, 2020
Place: Bangalore

Dear Ramya

With reference to the discussion we had with you, we are pleased to offer you the position of **Junior UI Designer** with base location being **Bangalore** in our Company on the following terms and conditions.

Your CTC will be **Rs. 3, 00, 000/-** (Three Lakh Indian Rupees Only) per annum. Medical Insurance with a sum insured of Rs. 2, 00, 000 (Rupees Two Lakhs Only) for Self, Spouse and 2 Dependent Children will be covered by the company.

Additionally, you will be entitled to shares under the Employee Stock Options Plan (ESOP).The details of this will be shared with you on the day you join us.

Please let us know your date of joining at the earliest

At the time of joining the company, you will be required to sign and abide by the Employment Agreement and Policies of the company. You will be on probation for a period of 3 months from the date of joining and there after you be confirmed in the services of the company on successful completion of your probation and confirmation upon approval from your Line Manager, as and when done, shall be in writing based on Line Manager's discretion.

Resignation: 15 Days of Notice from the Date of Resignation during Probation and 30 Days of Notice post probation.

We request you to refer the "Employee Code of Conduct" to know more about company polices during joining.

At the time of joining, please submit the following Documents:

A. Photocopy of your Education Qualifications

B Previous experience certificates, salary slip of last 3 months

C.Address proof, ID proof, Pan card/passport/voters Id/aadhar card

D.4 passport size Photographs

Please sign a copy of this letter as a token of your acceptance and return it to us.

We take this opportunity to welcome you aboard and look forward to a long and mutually beneficial association.

Thanking You,

Yours Truly

Nisha Ninan

VP – Human Resources

#21/1, Manjushree
Haudin Road, Bangaluru 560 042
Karnataka, India
Ph 575 91 80 25[illegible]079

I Accept the above offer

Name: Ramya R

Date: 05-03-2020

Principal
A.J. Institute of Engineering & Technology
Mangaluru-575 006

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