

Date: 15-Mar-2021

Name : **Shreyanka R. Naik**

Address: # 6-65/9, Jaganmatha Kripa,
Karkera Compound, Kodical, Near SNDFP,
Ashoknagar, Mangalore - 575006
Karnataka

Subject: Offer for the Position of Process Associate.

Dear Shreyanka R. Naik,

With reference to your application and subsequent interviews you have had with us, we are pleased to offer you a position in our organization on the following terms and conditions.

- 1) Commencement date: 15-Mar-2021
- 2) Designation: Process Associate
- 3) **Annual Compensation i.e. CTC: Rs.2,16,000/-** (Rupees Two Lakh Sixteen Thousand Only).
- 4) Probationary period: 6 Months
- 5) Confirmation is subject to conduct and performance during probation being satisfactory.
- 6) Hours of work: You will observe such hours of work weekly or other holidays, as may be observed by the department in which you are placed from time to time.
- 7) Transferability: You may be employed at any of the establishments of the company and your services will be subject to inter- departmental or inter-establishment transfers, temporarily or permanently.

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Principal
A.J. Institute of Engineering & Technology
Mangaluru - 575006