

2nd July, 2022

JOB/C/22/117

To,


MR. MOHAMMAD MUZAFFAL
IQAMA/PP NO. V5009017
NATIONALITY: INDIAN
CONTACT:Subject: **EMPLOYMENT OFFER LETTER**SAQCO, hereby inform you that have been selected for the position of **Civil Engineer** with below mentioned remuneration and Terms & Conditions.

The formalized Employment Agreement will be issued upon receiving this letter duly signed by you with confirmation of acceptance for the position and remuneration mentioned below:

Basic Salary	: SAR 2,000/- per month (Duty 10 Hrs. /Day, 6 Days/Week)
Accommodation	: Provided by Company.
Transportation	: Provided by Company.
Food	: Provided by Company.
Site Allowance	: SAR 500/- per month.
Total Package	: SAR 2,500/- per month.
Overtime	: Not Applicable
Insurance	: As per company policy.
Contract Period	: 2years / Renewable.
Vacation	: Yearly 21 days (First vacation applicable only after completion of 2 years)
Other Benefits	: Iqama Renewal, Round Trip Air Ticket, Vacation paid leave.
End of Service bonus	: As per company policy.
Probation Period	: 3 Months (to be extended up to 180 days as per KSA labor law article 53/54.)
Notice Period	: 30 days after probation.

Please contact HR Department for further queries.

For Saad Saeed Hamid Al-Qahtani Contracting Co

	
HR MANAGER	MANAGEMENT

I hereby accept your offer of employment under the terms and conditions stipulated above and my tentative date of joining is _____ to SAQCO.

MOHAMMAD MUZAFFAL

(Accepted Signature)

Date: _____

C.R. 2051255161

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ISO 9001, 14001 & 45001 CERTIFIED

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