

MISPL/HR/2021/359
Dated: 4th October 2021

Ms. Rifthashia

Employment Offer

Referring to your interview with us, we are pleased to offer you employment as per the following terms;

Designation: Quality Assurance Engineer

Joining Date: January 2022

Job Location: Mangalore

Salary Details: Gross CTC 3,70,000/- INR Per Annum

Relevant employment details are as provided below:

1. Your Date of Joining (DOJ) will be in January 2022 at a date that will be decided in consultation with the college, failing which Mangalore Infotech Solutions Pvt. Ltd. has the right to revisit the offer.
2. You will work as an Intern for 6 months from the DOJ.
3. During the internship period
 - a. You will be paid a stipend of Rs 12,000 per month.
 - b. Your performance will be critically assessed by your Mentor/Manager through regular feedback. This feedback is meant to highlight areas of improvement.
 - c. Your confirmation and appointment as a full time employee will require consistent performance where expectations set by the Mentor/Manager should be met, failing which the management will decide the appropriate action to be taken.

Upon full-time employee appointment

1. Provident fund eligibility will be as per the statutory requirements.
2. Professional tax and income tax deduction at source (TDS) will be deducted based on individual declarations made and as per regulations prevailing from time to time.
3. Gratuity eligibility will be as per the provisions of the Gratuity Act.
4. Performance review is conducted as per HR policy.
5. Notice period for leaving the organisation is 60 days from the date of acceptance of resignation.
6. Management reserves the right to restructure the salary component.

We are confident that you will find this new opportunity both challenging and rewarding.

Kindly acknowledge with your acceptance for this offer letter by 5th October 2021. You can do it by sending us the scanned copy with your acceptance signature.

Please provide us the following below document with Original for verification on the date of joining

- Education qualification - Copy of the official marks cards
- Copies of Address Proof, Aadhar Card, PAN Card and 3 Passport size photos

Thanks & Regards

For **MANGALORE INFOTECH SOLUTIONS PVT. LTD.**


Director
Prashanth Shetty Katpady, IIRU
MANGALORE
575 006





Principal

**A.J. Institute of Engineering & Technology,
Mangaluru - 575 006**