

2-22

jaro education*

12 December 2021

Ms. Shreya,

Ms. Shreya,

We refer to the interview and discussion we had with you. We are pleased to offer you a position of "Graduate Trainee". You would be on probation for a period of one year. On successful completion of probation period your services would be confirmed and you will be re-designated as "Career Development Officer".

Below compensation details:

During the first 90 days (including training) you would be paid remuneration of **Rs.25,000/-pm**. If target for first 90 days is achieved (100%) then your salary will be revised to **Rs.40,000/-pm** (As per below table) effective from fourth month.

Particulars	(Amount in Rupees.)	
	For 1 st 90 Days	Effective from 4 th Month
Basic Salary	15,050	16,000
House Rent Allowance	1,505	8,000
Transport Reimbursement	1,600	1,600
Telephone Reimbursement	500	500
Laboratory Bonus (Paid Monthly)	1,254	1,400
Special Allowance	5,091	12,500
Total	25,000	40,000
Study Travel Reimbursement	3,000	3,000
Performance Incentive (Payable based on the achievement of Monthly targets)	10,000	10,000
Performance cum Continuity Bonus (Annual) (Payable based on the achievement of targets for the year and continuity in the organization for at least 1 year)	2,000	2,000
Total	40,000	55,000

Regards,
Jaro Education

Sushant Maliya
General Manager – Human Resource

A.J. Institute of Engineering & Technology
Mangaluru - 575 006

I agree to the above terms & conditions _____ Dated _____