

# jaro education®

10<sup>th</sup> February 2024

To,  
**Ms. Isha Sheikh Basir,**

Dear Isha,

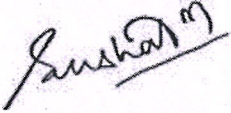
This has reference to the interview and discussion we had with you. We are pleased to offer you a position of "Graduate Trainee". You would be on probation for a period of one year. On successful completion of probation period your services would be confirmed and you will be re-designated as "Career Development Officer".

**Find below compensation details:**

During the first 90 days (including training) you would be paid remuneration of **Rs.32,000/-pm**. If target of first 90 days is achieved (100%) then your salary will be revised to **Rs.40,000/-pm** (As per below table) effective from fourth month.

Particulars	(Amount in Rupees.)	
	For 1 <sup>st</sup> 90 days	Effective 4 <sup>th</sup> month (Basis 100% target achievement)
Basic Salary	16,000	20,000
House Rent Allowance	7650	10,000
Transport Allowance	450	1,200
Telephone Allowance	500	500
Statutory Bonus (Paid Monthly)	1,400	1,700
Special Allowance	6000	6,600
<b>Total</b>	<b>32,000</b>	<b>40,000</b>
Daily Travel Reimbursement	3,000	3,000
Performance Incentive (Payable based on the achievement of Monthly targets)	10,000	10,000
Performance cum Continuity Bonus (Payable Half yearly based on the 100% achievement of targets for continued six months)	3,500	3,500
<b>Total</b>	<b>48,500</b>	<b>56,500</b>

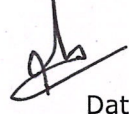
Regards,  
Jaro Education



**Sushant Mallya**  
**Vice President – Human Resource**

I agree to the above and attached terms & conditions

Dated

 10/02/2024

Jaro Institute of Technology Management and Research Limited

Registered Office : 11<sup>th</sup> Floor, Vikas Centre, Dr. C. G. Road, Near Basant Theatre, Chembur (E), Mumbai - 400 074, India.

CIN/U80301MH2009PLC193957 | Tel: +91-22-61439700 | www.jaro.in | Email: comp@jaro.in

Principal

A.J. Institute of Engineering & Technology  
Mangaluru - 575 006

