



A J INSTITUTE OF ENGINEERING AND TECHNOLOGY

NH-66, Kottara Chowki, Mangaluru -575006, Karnataka, INDIA

A Unit of Laxmi Memorial Education Trust®

(Approved by AICTE, New Delhi. Affiliated to Visveswaraya Technological University, Belagavi)

Department of Information Science & Engineering

DATE: 15-02-2021

To

The Principal

AJIET Mangalore

Subject: Request for Approval to Conduct Alumni Meet - 2021

Respected Sir,

On behalf of the Department of Information Science & Engineering, I am writing to request your approval for hosting an Alumni Meet for the first batch of our department (2016-2020).

We have planned the event to take place on February 19, 2021, at 2:30 PM in Classroom 214. The objective of this meet is to reconnect with our alumni, celebrate their achievements, and strengthen our ties with the first graduating batch. We kindly request your permission to use Classroom 214 for this event and any necessary support from the department to ensure its success.

Thank you for considering our request. We look forward to your positive response and support in making this event a memorable occasion for all participants.



Neeraj

H.O.D.-Information Science & Engineering
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Principal
A.J. Institute of Engineering & Technology
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