



**5.1.4.c Proof related to mechanism for submission of Online/Offline student's grievances**

**Sample documents of  
undertakings  
and  
Antiragging Affidavit from  
students and parents**

### ANTIRAGGING AFFIDAVIT BY THE STUDENT

1. I, Ganesan K s/o - d/o Mr./Mrs./Ms K C Rajendra , having been admitted to have received a copy of the UGC regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that:-  
I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.  
I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

DECLARED ON 11/06/2022

Signature of Deponent Gul


Ganesan K

#### VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at Mangalose On 11/06/2022

Signature of Deponent Gul

  
Principal  
A.J. Institute of Engineering & Technology  
Mangaluru - 575 006

## UNDERTAKING BY PARENT/GUARDIAN

1. I, Mr./Mrs./Ms. K C Rajendra father / mother/guardian of Ganesan K having been admitted to , have received a copy of the UGC regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that:-  
My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.  
My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my word is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my word has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission my word is liable to be cancelled.

DECLARED ON 11/06/2022

K.e. Rajendra  
Signature of Deponent

Address

K C Rajendra

KARNATAKA

### VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at Mangalore On 11/06/2022

Signature of Deponent K.e. Rajendra

Principal

A.J. Institute of Engineering & Technology  
Mangaluru - 575 006

**AJ INSTITUTE OF ENGINEERING & TECHNOLOGY**  
**MANGALURU**

**UNDER TAKING BY THE STUDENT**

Name of the student: MEGHASHREE

Name of the Course: INFORMATION SCIENCE AND ENGINEERING

Name of Parent/Guardian: KRISHNA

Branch: INFORMATION SCIENCE AND ENGINEERING

Address: KRISHNA KULAL 40 MANIYAPPA MOOLYA HOUSE BEHIND CHAKRASUDHA KULAI - 575019

I, Mr./Ms. Meghashree, do hereby solemnly affirm and declare as under:

**1) CONTENTS OF APPLICATION:**

I hereby solemnly affirm that the statements made and information furnished in my application form as also in all the enclosures/documents submitted by me, are true. If any information/document furnished by me is found false, I know that I am liable to criminal prosecution and I also agree to forgo my seat in the Institution and also forgo the entire fees already paid.

**2) FEES:**

a) I undertake not to claim for refund of fees once paid to the College under any circumstances.

b) I hereby undertake to settle all the dues and outstanding bills to the College and the Hostel in time. I shall vacate the hostel to which I am admitted in case of discontinuing my studies in this College. And I further agree that the College has the right of lien over all my original educational certificates/testimonials and the College shall have the right to withhold the transfer certificate and any other certificates until the dues/outstanding are fully paid.

c) i) After the admission, I will pay the balance fees before the commencement of 1st Semester university exam failing which interest @ 15% will be levied thereafter.

ii) Second year onwards the entire fee will be paid in lump sum within 30 days of the reopening of the college, failing which interest @ 15% will be levied thereafter.

**3) ATTENDANCE:**

I undertake to fulfil the attendance requirement as per the norms of the College and the rules prescribed by the University. As per VTU norms, it is mandatory to have at least 85% attendance to be eligible to write the exam. Any misconduct or indiscipline, Principal has the right to deny permission to appear for the Examination.

**4) NO CLAIM AGAINST COLLEGE:**

College authorities are not liable for any damages/charges on account of any medical conditions like allergies and injuries, fatal or otherwise, which may be sustained by me, at any time during my stay in College, while taking part in studies, sports and extra-curricular, or any other form of activity of the College, within or outside the College premises, and all expenses that may be incurred in the treatment of such injuries will be borne by me/my parent/guardian. The management is not responsible for any loss, theft, misplace of any items or things of students viz: laptop, cameras, mobiles, wrist watches or gadgets and other valuable items etc., in the College Campus.

**5) CODE OF CONDUCT FOR THE STUDENTS:**

a) Any activity of the student creating wilful damage to the credibility of the institute through passing of information via any media viz Facebook whatsapp etc., is liable to be dealt under cybercrime. Also instigating any group activity in the college is liable for rustication from the college.

  
Principal

A.J. Institute of Engineering & Technology  
Mangaluru - 575 006

b) I will not indulge in any act which will cause any damage/loss to the property or prestige/reputation of the College; and I will not misuse any facilities (like library etc.) of the College. I also undertake to indemnify the College for all the losses that may be sustained on account of any of my acts or omissions. The Management can recover the cost with penalty for the same.

c) I will not conduct myself in any manner which shows disrespect to any staff member of the College or my classmates / College mates. I will not participate in any strike or demonstration and will not instigate others to do so.

d) I hereby declare that I understand that the Code of Conduct for the students of this College, which includes the following:

i) No student shall use/consume/possess any alcoholic or narcotic substance or tobacco or chewing gum etc. in the College premises or when representing the college, and shall not enter the premises of the college under the influence of or consuming any such substance.

ii) No student shall indulge, either directly or indirectly, in any act of illegal or criminal or immoral behaviour either inside or outside the College.

iii) Every student is bound to follow the rules of discipline and code of conduct set out hereunder and also to follow the further written or oral directions/orders of the Management/ Staff that may be issued from time to time.

iv) No student shall deliberately absent from any class, tests or Examinations.

v) Fees: No student shall be permitted to appear for the Examination unless he/she clears all the arrears due to the College and hostel.

vi) The College has the right to punish the student for violation of any of the undertaking or code of conduct/directions issued by the College/Staff. The punishment may be in the form of warning, censure and fine, suspension from the College for any period or expulsion from the College. Neither myself nor my parent/guardian shall question any such punishment imposed by the College.

vii) Use of Mobiles inside the campus is strictly banned as per AICTE norms and the mobile will be confiscated and penalty shall be levied if found.

viii) Unauthorized duplication of college ID cards, college bus pass, etc. is an offence and punishable.

ix) During industrial tours or otherwise I will not go for any adventurous sports like water bodies, mountaineering and any casualties, I am solely responsible.

#### 6) ELIGIBILITY:

I understand that I am fully responsible for my eligibility for the admission and that even though the college admits me based on the eligibility certificate produced by me, if later the same is not found to be valid by the University or Government I understand that rejection of my application by the statutory body does not entitle me for any claim of refund of fees. The Management will not be held responsible for any delay in getting the admission approval and if students are not permitted to write the examination.

#### 7) RAGGING:

I hereby assure that I will not indulge or resort myself in any form of anti-social and unlawful activities including 'Ragging' or any kind of misbehaviour or harassment-physical or otherwise to any co-student. I am fully aware that Ragging is a serious offence. I am also aware of the provisions of Indian Penal Code relating to offences connected with hurt, endangerment of life or personal safety, wrongful confinement, assault, criminal intimidation and like offences. If I am found indulging myself in such illegal and anti-social activities, I am liable for severe punishment including dismissal from the Institute and handing over to the Police.

8) Fees applicable for professional & personality development like GATE, placement, value added courses, Internship, alumni activities & graduation ceremony will be paid as prescribed at the time of admission.

9) SCHOLARSHIP

- Various scholarships avenues are available in the college offered by various Govt. bodies & private Organisations. The announcement of these will be made in advance in the notice boards. It is solely responsibility of the students to seek the applications and apply. College will not be responsible for the delay in submission of application.
- Scholarship applications will be acceptable only with the submission of current year income certificate
- The candidates with "ZERO" fees and concessional fees whose scholarship is provided by the Govt., should apply in time and seek claim for it, failing which fees has to be paid by the candidates.
- On receipt of scholarship, (who are admitted under "ZERO" fees and concessional fees) students are directed to submit the copy of their account details for succeeding renewal of scholarship and issue a cheque or DD within one week which is due for the college.
- A copy of the online scholarship application along with the relevant documents should be compulsorily submitted to the scholarship section. The supporting documents should be signed by the concerned HOD's and the application should be signed by the Principal for further processing.

10) DRESS CODE

- It is mandatory to wear College Uniform, which is provided by the college only on payment. Apart from college uniform no other attire is permitted in the college premises during the working hours.
- All male students should be clean shaved or neatly trimmed and female students should neatly tie their hair.
- All the students are compulsorily wear polished black shoes with socks.
- Flip flops, crocs etc., are not permitted.

NOTE:

- The students who complete their semesters without backlog only will be allowed to take part in sports, cultural activities and competitions.
- Participation in any one of the club activity is compulsory.
- The students shall maintain 85% of attendance in the mandatory soft skill training/placement training failing which they will not be having Placement Services.
- Complaints if any are subject to jurisdiction of the court at Mangaluru only.

DECLARATION:

I hereby confirm and declare that I have carefully read all the terms of the above undertaking and I agree to abide by all the terms mentioned above.

Place: Kulai  
Date: 29/12/18

Meghashree

Signature of student

Principal

A.J. Institute of Engineering & Technology,  
Mangaluru - 575 006

**AJ INSTITUTE OF ENGINEERING & TECHNOLOGY  
MANGALURU**

**UNDER TAKING BY THE PARENT**

Name of the Parent/Guardian: *Koishu*

Name of the Student: *Meghshree*

Relationship with the Student: *Father*

Address of the Parent/Guardian: *Koishu Kellal e/o Manujappa moolya,  
Behind Chavara Soudha, Kellal.*

**I, the above named parent/ guardians do hereby solemnly affirm and declare as under:**

1. I undertake to bind myself to all the terms of the above Undertaking and I take the responsibility for ensuring that the Applicant will not violate any terms of the undertaking. I will hold myself responsible for reimbursing all financial losses to the College that may ensue on account of any of the breaches of the conditions in the undertaking by the Applicant.
2. I undertake to pay all the fees and other charges payable to the College and hostel on behalf the Applicant, in time. I agree to visit the College as often as possible to acquaint myself about the attendance and progress of the applicant.
3. I further declare that the College has every right to recover all the dues (payable on behalf of the Applicant) from me.
4. I am signing this Undertaking in my personal capacity and also on behalf of the Applicant as the natural guardian and parent/guardian of the Applicant.
5. I have signed here below after reading, understanding and admitting all the terms of the above undertakings and I bind myself personally responsible and liable for the undertakings signed by the applicant and myself.
6. I understand that the admission is purely provisional subject to the approval from statutory bodies like AICTE, DTE, VTU.
7. I am aware that only the first year fee has been collected and there after the fee will be paid on annual basis at the beginning of the academic year.
8. Any exigency fees sought by VTU/DTE/AICTE along the time line will be paid in addition to regular fees.
9. Any activity of the student creating wilful damage to the credibility of the institute through passing of information via any media viz Facebook whatsapp etc., is liable to be dealt under cyber-crime. Also instigating any group activity in the college is liable for rustication from the college.
10. Complaints if any are subject to jurisdiction of the court at Mangaluru only.

Place: *Mangalore*

Date: *19/08/2018*

*Koishu*  
Signature of Parent/ Guardian

*[Signature]*  
Principal

**A.J. Institute of Engineering & Technology  
Mangaluru - 575 006**

**AJ INSTITUTE OF ENGINEERING & TECHNOLOGY**  
**MANGALURU**

**UNDER TAKING BY THE STUDENT**

Name of the student: MUHAMMAD NIHAL C Name of the Course: B.E  
Name of Parent/Guardian: SUHAIBA C Branch: ISE  
Address: RAZIYA'S MARAKKARKANDY P.O THAYYIL KANNUR, KERALA

I, Mr./Ms. NIHAL....., do hereby solemnly affirm and declare as under:

1) CONTENTS OF APPLICATION:

I hereby solemnly affirm that the statements made and information furnished in my application form as also in all the enclosures/documents submitted by me, are true. If any information/document furnished by me is found false, I know that I am liable to criminal prosecution and I also agree to forgo my seat in the Institution and also forgo the entire fees already paid.

2) FEES:

a) I undertake not to claim for refund of fees once paid to the College under any circumstances.

b) I hereby undertake to settle all the dues and outstanding bills to the College and the Hostel in time. I shall vacate the hostel to which I am admitted in case of discontinuing my studies in this College. And I further agree that the College has the right of lien over all my original educational certificates/testimonials and the College shall have the right to withhold the transfer certificate and any other certificates until the dues/outstanding are fully paid.

c) i) After the admission, I will pay the balance fees before the commencement of 1st Semester university exam failing which interest @ 15% will be levied thereafter.

ii) Second year onwards the entire fee will be paid in lump sum within 30 days of the reopening of the college, failing which interest @ 15% will be levied thereafter.

3) ATTENDANCE:

I undertake to fulfil the attendance requirement as per the norms of the College and the rules prescribed by the University. As per VTU norms, it is mandatory to have at least 85% attendance to be eligible to write the exam. Any misconduct or indiscipline, Principal has the right to deny permission to appear for the Examination.

4) NO CLAIM AGAINST COLLEGE:

College authorities are not liable for any damages/charges on account of any medical conditions like allergies and injuries, fatal or otherwise, which may be sustained by me, at any time during my stay in College, while taking part in studies, sports and extra-curricular, or any other form of activity of the College, within or outside the College premises, and all expenses that may be incurred in the treatment of such injuries will be borne by me/my parent/guardian. The management is not responsible for any loss, theft, misplace of any items or things of students viz: laptop, cameras, mobiles, wrist watches or gadgets and other valuable items etc., in the College Campus.

5) CODE OF CONDUCT FOR THE STUDENTS:

a) Any activity of the student creating wilful damage to the credibility of the institute through passing of information via any media viz Facebook whatsapp etc., is liable to be dealt under cybercrime. Also instigating any group activity in the college is liable for rustication from the college.

Principal

**A.J. Institute of Engineering & Technology**  
**Mangaluru - 575 006**

b) I will not indulge in any act which will cause any damage/loss to the property or prestige/reputation of the College; and I will not misuse any facilities (like library etc.) of the College. I also undertake to indemnify the College for all the losses that may be sustained on account of any of my acts or omissions. The Management can recover the cost with penalty for the same.

c) I will not conduct myself in any manner which shows disrespect to any staff member of the College or my classmates / College mates. I will not participate in any strike or demonstration and will not instigate others to do so.

d) I hereby declare that I understand that the Code of Conduct for the students of this College, which includes the following:

i) No student shall use/consume/possess any alcoholic or narcotic substance or tobacco or chewing gum etc. in the College premises or when representing the college, and shall not enter the premises of the college under the influence of or consuming any such substance.

ii) No student shall indulge, either directly or indirectly, in any act of illegal or criminal or immoral behaviour either inside or outside the College.

iii) Every student is bound to follow the rules of discipline and code of conduct set out hereunder and also to follow the further written or oral directions/orders of the Management/ Staff that may be issued from time to time.

iv) No student shall deliberately absent from any class, tests or Examinations.

v) Fees: No student shall be permitted to appear for the Examination unless he/she clears all the arrears due to the College and hostel.

vi) The College has the right to punish the student for violation of any of the undertaking or code of conduct/directions issued by the College/Staff. The punishment may be in the form of warning, censure and fine, suspension from the College for any period or expulsion from the College. Neither myself nor my parent/guardian shall question any such punishment imposed by the College.

vii) Use of Mobiles inside the campus is strictly banned as per AICTE norms and the mobile will be confiscated and penalty shall be levied if found.

viii) Unauthorized duplication of college ID cards, college bus pass, etc. is an offence and punishable.

ix) During industrial tours or otherwise I will not go for any adventurous sports like water bodies, mountaineering and any casualties, I am solely responsible.

#### 6) ELIGIBILITY:

I understand that I am fully responsible for my eligibility for the admission and that even though the college admits me based on the eligibility certificate produced by me, if later the same is not found to be valid by the University or Government I understand that rejection of my application by the statutory body does not entitle me for any claim of refund of fees. The Management will not be held responsible for any delay in getting the admission approval and if students are not permitted to write the examination.

#### 7) RAGGING:

I hereby assure that I will not indulge or resort myself in any form of anti-social and unlawful activities including 'Ragging' or any kind of misbehaviour or harassment-physical or otherwise to any co-student. I am fully aware that Ragging is a serious offence. I am also aware of the provisions of Indian Penal Code relating to offences connected with hurt, endangerment of life or personal safety, wrongful confinement, assault, criminal intimidation and like offences. If I am found indulging myself in such illegal and anti-social activities, I am liable for severe punishment including dismissal from the Institute and handing over to the Police.

Principal

A.J. Institute of Engineering & Technology  
Mangaluru - 575 006

8) Fees applicable for professional & personality development like GATE, placement, value added courses, Internship, alumni activities & graduation ceremony will be paid as prescribed at the time of admission.

9) SCHOLARSHIP

- Various scholarships avenues are available in the college offered by various Govt. bodies & private Organisations. The announcement of these will be made in advance in the notice boards. It is solely responsibility of the students to seek the applications and apply. College will not be responsible for the delay in submission of application.
- Scholarship applications will be acceptable only with the submission of current year income certificate
- The candidates with "ZERO" fees and concessional fees whose scholarship is provided by the Govt., should apply in time and seek claim for it, failing which fees has to be paid by the candidates.
- On receipt of scholarship, (who are admitted under "ZERO" fees and concessional fees) students are directed to submit the copy of their account details for succeeding renewal of scholarship and issue a cheque or DD within one week which is due for the college.
- A copy of the online scholarship application along with the relevant documents should be compulsorily submitted to the scholarship section. The supporting documents should be signed by the concerned HOD's and the application should be signed by the Principal for further processing.

10) DRESS CODE

- It is mandatory to wear College Uniform, which is provided by the college only on payment. Apart from college uniform no other attire is permitted in the college premises during the working hours.
- All male students should be clean shaved or neatly trimmed and female students should neatly tie their hair.
- All the students are compulsorily wear polished black shoes with socks.
- Flip flops, crocs etc., are not permitted.

NOTE:


- The students who complete their semesters without backlog only will be allowed to take part in sports, cultural activities and competitions.
- Participation in any one of the club activity is compulsory.
- The students shall maintain 85% of attendance in the mandatory soft skill training/placement training failing which they will not be having Placement Services.
- Complaints if any are subject to jurisdiction of the court at Mangaluru only.

DECLARATION:

I hereby confirm and declare that I have carefully read all the terms of the above undertaking and I agree to abide by all the terms mentioned above.

Place: mangaluru

Date: 19/08/2018

  
Signature of student

  
Principal

A.J. Institute of Engineering & Technology  
Mangaluru - 575 006

**AJ INSTITUTE OF ENGINEERING & TECHNOLOGY  
MANGALURU**

**UNDER TAKING BY THE PARENT**

Name of the Parent/Guardian: **SUHAIBA.E.**

Name of the Student: **MUHAMMAD NIHAL.E.**

Relationship with the Student: **FATHER.**

Address of the Parent/Guardian: **RAZIYA'S, MARAKKARIKANDY P.O.  
THAYIL, KANNUR, KERALA.**

**I, the above named parent/ guardians do hereby solemnly affirm and declare as under:**

1. I undertake to bind myself to all the terms of the above Undertaking and I take the responsibility for ensuring that the Applicant will not violate any terms of the undertaking. I will hold myself responsible for reimbursing all financial losses to the College that may ensue on account of any of the breaches of the conditions in the undertaking by the Applicant.
2. I undertake to pay all the fees and other charges payable to the College and hostel on behalf the Applicant, in time. I agree to visit the College as often as possible to acquaint myself about the attendance and progress of the applicant.
3. I further declare that the College has every right to recover all the dues (payable on behalf of the Applicant) from me.
4. I am signing this Undertaking in my personal capacity and also on behalf of the Applicant as the natural guardian and parent/guardian of the Applicant.
5. I have signed here below after reading, understanding and admitting all the terms of the above undertakings and I bind myself personally responsible and liable for the undertakings signed by the applicant and myself.
6. I understand that the admission is purely provisional subject to the approval from statutory bodies like AICTE, DTE, VTU.
7. I am aware that only the first year fee has been collected and there after the fee will be paid on annual basis at the beginning of the academic year.
8. Any exigency fees sought by VTU/DTE/AICTE along the time line will be paid in addition to regular fees.
9. Any activity of the student creating wilful damage to the credibility of the institute through passing of information via any media viz Facebook whatsapp etc., is liable to be dealt under cyber-crime. Also instigating any group activity in the college is liable for rustication from the college.
10. Complaints if any are subject to jurisdiction of the court at Mangaluru only.

Place: **Mangaluru**

Date: **19/08/2018**

**Suhaba.E.**

Signature of Parent/ Guardian

**Principal**  
**A.J. Institute of Engineering & Technology**  
**Mangaluru - 575 006**

**AJ INSTITUTE OF ENGINEERING & TECHNOLOGY**  
**MANGALURU**

**UNDER TAKING BY THE STUDENT**

Name of the student: **NIREEKSHA · RAI · G**

Name of the Course: **ENGINEERING**

Name of Parent/Guardian: **K.G. BABU RAI**

Branch: **COMPUTER SCIENCE ENGINEERING**

Address: **NIREEKSHA · NILAYA ·  
PO RD NAGAR KUDLU, KASARAGOD.**

I, ~~Mr.~~ Ms. **Nireeksha**, do hereby solemnly affirm and declare as under:

**1) CONTENTS OF APPLICATION:**

I hereby solemnly affirm that the statements made and information furnished in my application form as also in all the enclosures/documents submitted by me, are true. If any information/document furnished by me is found false, I know that I am liable to criminal prosecution and I also agree to forgo my seat in the Institution and also forgo the entire fees already paid.

**2) FEES:**

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c) i) After the admission, I will pay the balance fees before the commencement of 1st Semester university exam failing which interest @ 15% will be levied thereafter.

ii) Second year onwards the entire fee will be paid in lump sum within 30 days of the reopening of the college, failing which interest @ 15% will be levied thereafter.

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College authorities are not liable for any damages/charges on account of any medical conditions like allergies and injuries, fatal or otherwise, which may be sustained by me, at any time during my stay in College, while taking part in studies, sports and extra-curricular, or any other form of activity of the College, within or outside the College premises, and all expenses that may be incurred in the treatment of such injuries will be borne by me/my parent/guardian. The management is not responsible for any loss, theft, misplace of any items or things of students viz: laptop, cameras, mobiles, wrist watches or gadgets and other valuable items etc., in the College Campus.

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Principal

**A.J. Institute of Engineering & Technology**  
**Mangaluru - 575 006**

b) I will not indulge in any act which will cause any damage/loss to the property or prestige/reputation of the College; and I will not misuse any facilities (like library etc.) of the College. I also undertake to indemnify the College for all the losses that may be sustained on account of any of my acts or omissions. The Management can recover the cost with penalty for the same.

c) I will not conduct myself in any manner which shows disrespect to any staff member of the College or my classmates / College mates. I will not participate in any strike or demonstration and will not instigate others to do so.

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iii) Every student is bound to follow the rules of discipline and code of conduct set out hereunder and also to follow the further written or oral directions/orders of the Management/ Staff that may be issued from time to time.

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ix) During industrial tours or otherwise I will not go for any adventurous sports like water bodies, mountaineering and any causalities, I am solely responsible.

#### 6) ELIGIBILITY:

I understand that I am fully responsible for my eligibility for the admission and that even though the college admits me based on the eligibility certificate produced by me, if later the same is not found to be valid by the University or Government I understand that rejection of my application by the statutory body does not entitle me for any claim of refund of fees. The Management will not be held responsible for any delay in getting the admission approval and if students are not permitted to write the examination.

#### 7) RAGGING:

I hereby assure that I will not indulge or resort myself in any form of anti-social and unlawful activities including 'Ragging' or any kind of misbehaviour or harassment-physical or otherwise to any co-student. I am fully aware that Ragging is a serious offence. I am also aware of the provisions of Indian Penal Code relating to offences connected with hurt, endangerment of life or personal safety, wrongful confinement, assault, criminal intimidation and like offences. If I am found indulging myself in such illegal and anti-social activities, I am liable for severe punishment including dismissal from the Institute and handing over to the Police.

Principal

A.J. Institute of Engineering & Technology  
Mangaluru - 575 006

8) Fees applicable for professional & personality development like GATE, placement, value added courses, Internship, alumni activities & graduation ceremony will be paid as prescribed at the time of admission.

9) SCHOLARSHIP

- Various scholarships avenues are available in the college offered by various Govt. bodies & private Organisations. The announcement of these will be made in advance in the notice boards. It is solely responsibility of the students to seek the applications and apply. College will not be responsible for the delay in submission of application.
- Scholarship applications will be acceptable only with the submission of current year income certificate
- The candidates with "ZERO" fees and concessional fees whose scholarship is provided by the Govt., should apply in time and seek claim for it , failing which fees has to be paid by the candidates.
- On receipt of scholarship, (who are admitted under "ZERO" fees and concessional fees) students are directed to submit the copy of their account details for succeeding renewal of scholarship and issue a cheque or DD within one week which is due for the college.
- A copy of the online scholarship application along with the relevant documents should be compulsorily submitted to the scholarship section. The supporting documents should be signed by the concerned HOD's and the application should be signed by the Principal for further processing.

10) DRESS CODE

- It is mandatory to wear College Uniform, which is provided by the college only on payment. Apart from college uniform no other attire is permitted in the college premises during the working hours.
- All male students should be clean shaved or neatly trimmed and female students should neatly tie their hair.
- All the students are compulsorily wear polished black shoes with socks.
- Flip flops, crocs etc., are not permitted.

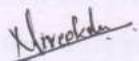
NOTE:


- The students who complete their semesters without backlog only will be allowed to take part in sports, cultural activities and competitions.
- Participation in any one of the club activity is compulsory.
- The students shall maintain 85% of attendance in the mandatory soft skill training/placement training failing which they will not be having Placement Services.
- Complaints if any are subject to jurisdiction of the court at Mangaluru only.

DECLARATION:

I hereby confirm and declare that I have carefully read all the terms of the above undertaking and I agree to abide by all the terms mentioned above.

Place: Kudlu  
Date: 20/10/18

  
Signature of student

  
Principal  
A.J. Institute of Engineering & Technology  
Mangaluru - 575 006

**AJ INSTITUTE OF ENGINEERING & TECHNOLOGY  
MANGALURU**

**UNDER TAKING BY THE PARENT**

Name of the Parent/Guardian: K. G. Babu Rai

Name of the Student: Nishankha Rai G.

Relationship with the Student: Father

Address of the Parent/Guardian: PO RD Nagar, Keedle, Kasargode.



**I, the above named parent/ guardians do hereby solemnly affirm and declare as under:**

1. I undertake to bind myself to all the terms of the above Undertaking and I take the responsibility for ensuring that the Applicant will not violate any terms of the undertaking. I will hold myself responsible for reimbursing all financial losses to the College that may ensue on account of any of the breaches of the conditions in the undertaking by the Applicant.
2. I undertake to pay all the fees and other charges payable to the College and hostel on behalf the Applicant, in time. I agree to visit the College as often as possible to acquaint myself about the attendance and progress of the applicant.
3. I further declare that the College has every right to recover all the dues (payable on behalf of the Applicant) from me.
4. I am signing this Undertaking in my personal capacity and also on behalf of the Applicant as the natural guardian and parent/guardian of the Applicant.
5. I have signed here below after reading, understanding and admitting all the terms of the above undertakings and I bind myself personally responsible and liable for the undertakings signed by the applicant and myself.
6. I understand that the admission is purely provisional subject to the approval from statutory bodies like AICTE, DTE, VTU.
7. I am aware that only the first year fee has been collected and there after the fee will be paid on annual basis at the beginning of the academic year.
8. Any exigency fees sought by VTU/DTE/AICTE along the time line will be paid in addition to regular fees.
9. Any activity of the student creating wilful damage to the credibility of the institute through passing of information via any media viz Facebook whatsapp etc., is liable to be dealt under cyber-crime. Also instigating any group activity in the college is liable for rustication from the college.
10. Complaints if any are subject to jurisdiction of the court at Mangaluru only.

Place: Mangalore

Date: 19/08/2018

Signature of Parent/ Guardian

  
  
**Principal  
A.J. Institute of Engineering & Technology  
Mangaluru - 575 006**

**AJ INSTITUTE OF ENGINEERING & TECHNOLOGY**  
**MANGALURU**

**UNDER TAKING BY THE STUDENT**

Name of the student: Pavithra  
Name of Parent/Guardian: Mohan Prabhu  
Address: Behind Supreme Auto mobiles  
Honnakatte Mangaluru

Name of the Course: Engineering  
Branch: Information Science

I, Mr./Ms. Pavithra, do hereby solemnly affirm and declare as under:

**1) CONTENTS OF APPLICATION:**

I hereby solemnly affirm that the statements made and information furnished in my application form as also in all the enclosures/documents submitted by me, are true. If any information/document furnished by me is found false, I know that I am liable to criminal prosecution and I also agree to forgo my seat in the Institution and also forgo the entire fees already paid.

**2) FEES:**

a) I undertake not to claim for refund of fees once paid to the College under any circumstances.

b) I hereby undertake to settle all the dues and outstanding bills to the College and the Hostel in time. I shall vacate the hostel to which I am admitted in case of discontinuing my studies in this College. And I further agree that the College has the right of lien over all my original educational certificates/testimonials and the College shall have the right to withhold the transfer certificate and any other certificates until the dues/outstanding are fully paid.

c) i) After the admission, I will pay the balance fees before the commencement of 1st Semester university exam failing which interest @ 15% will be levied thereafter.

ii) Second year onwards the entire fee will be paid in lump sum within 30 days of the reopening of the college, failing which interest @ 15% will be levied thereafter.

**3) ATTENDANCE:**

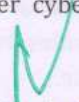
I undertake to fulfil the attendance requirement as per the norms of the College and the rules prescribed by the University. As per VTU norms, it is mandatory to have at least 85% attendance to be eligible to write the exam. Any misconduct or indiscipline, Principal has the right to deny permission to appear for the Examination.

**4) NO CLAIM AGAINST COLLEGE:**

College authorities are not liable for any damages/charges on account of any medical conditions like allergies and injuries, fatal or otherwise, which may be sustained by me, at any time during my stay in College, while taking part in studies, sports and extra-curricular, or any other form of activity of the College, within or outside the College premises, and all expenses that may be incurred in the treatment of such injuries will be borne by me/my parent/guardian. The management is not responsible for any loss, theft, misplace of any items or things of students viz: laptop, cameras, mobiles, wrist watches or gadgets and other valuable items etc., in the College Campus.

**5) CODE OF CONDUCT FOR THE STUDENTS:**

a) Any activity of the student creating wilful damage to the credibility of the institute through passing of information via any media viz Facebook whatsapp etc., is liable to be dealt under cybercrime. Also instigating any group activity in the college is liable for rustication from the college.

  
Principal  
A.J. Institute of Engineering & Technology  
Mangaluru - 575 006

b) I will not indulge in any act which will cause any damage/loss to the property or prestige/reputation of the College; and I will not misuse any facilities (like library etc.) of the College. I also undertake to indemnify the College for all the losses that may be sustained on account of any of my acts or omissions. The Management can recover the cost with penalty for the same.

c) I will not conduct myself in any manner which shows disrespect to any staff member of the College or my classmates / College mates. I will not participate in any strike or demonstration and will not instigate others to do so.

d) I hereby declare that I understand that the Code of Conduct for the students of this College, which includes the following:

i) No student shall use/consume/possess any alcoholic or narcotic substance or tobacco or chewing gum etc. in the College premises or when representing the college, and shall not enter the premises of the college under the influence of or consuming any such substance.

ii) No student shall indulge, either directly or indirectly, in any act of illegal or criminal or immoral behaviour either inside or outside the College.

iii) Every student is bound to follow the rules of discipline and code of conduct set out hereunder and also to follow the further written or oral directions/orders of the Management/ Staff that may be issued from time to time.

iv) No student shall deliberately absent from any class, tests or Examinations.

v) Fees: No student shall be permitted to appear for the Examination unless he/she clears all the arrears due to the College and hostel.

vi) The College has the right to punish the student for violation of any of the undertaking or code of conduct/directions issued by the College/Staff. The punishment may be in the form of warning, censure and fine, suspension from the College for any period or expulsion from the College. Neither myself nor my parent/guardian shall question any such punishment imposed by the College.

vii) Use of Mobiles inside the campus is strictly banned as per AICTE norms and the mobile will be confiscated and penalty shall be levied if found.

viii) Unauthorized duplication of college ID cards, college bus pass, etc. is an offence and punishable.

ix) During industrial tours or otherwise I will not go for any adventurous sports like water bodies, mountaineering and any casualties, I am solely responsible.

#### 6) ELIGIBILITY:

I understand that I am fully responsible for my eligibility for the admission and that even though the college admits me based on the eligibility certificate produced by me, if later the same is not found to be valid by the University or Government I understand that rejection of my application by the statutory body does not entitle me for any claim of refund of fees. The Management will not be held responsible for any delay in getting the admission approval and if students are not permitted to write the examination.

#### 7) RAGGING:

I hereby assure that I will not indulge or resort myself in any form of anti-social and unlawful activities including 'Ragging' or any kind of misbehaviour or harassment-physical or otherwise to any co-student. I am fully aware that Ragging is a serious offence. I am also aware of the provisions of Indian Penal Code relating to offences connected with hurt, endangerment of life or personal safety, wrongful confinement, assault, criminal intimidation and like offences. If I am found indulging myself in such illegal and anti-social activities, I am liable for severe punishment including dismissal from the Institute and handing over to the Police.

Principal  
A.J. Institute of Engineering & Technology  
Mangaluru - 575 006

**AJ INSTITUTE OF ENGINEERING & TECHNOLOGY  
MANGALURU**

**UNDER TAKING BY THE PARENT**

Name of the Parent/Guardian: Mohan Prabhu .

Name of the Student: Pavithra

Relationship with the Student: Father

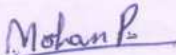
Address of the Parent/Guardian: Behind Seefarud Auto Mobiles,  
Hounakatte, Mangalore .

I, the above named parent/ guardians do hereby solemnly affirm and declare as under:


1. I undertake to bind myself to all the terms of the above Undertaking and I take the responsibility for ensuring that the Applicant will not violate any terms of the undertaking. I will hold myself responsible for reimbursing all financial losses to the College that may ensue on account of any of the breaches of the conditions in the undertaking by the Applicant.
2. I undertake to pay all the fees and other charges payable to the College and hostel on behalf the Applicant, in time. I agree to visit the College as often as possible to acquaint myself about the attendance and progress of the applicant.
3. I further declare that the College has every right to recover all the dues (payable on behalf of the Applicant) from me.
4. I am signing this Undertaking in my personal capacity and also on behalf of the Applicant as the natural guardian and parent/guardian of the Applicant.
5. I have signed here below after reading, understanding and admitting all the terms of the above undertakings and I bind myself personally responsible and liable for the undertakings signed by the applicant and myself.
6. I understand that the admission is purely provisional subject to the approval from statutory bodies like AICTE, DTE, VTU.
7. I am aware that only the first year fee has been collected and there after the fee will be paid on annual basis at the beginning of the academic year.
8. Any exigency fees sought by VTU/DTE/AICTE along the time line will be paid in addition to regular fees.
9. Any activity of the student creating wilful damage to the credibility of the institute through passing of information via any media viz Facebook whatsapp etc., is liable to be dealt under cyber-crime. Also instigating any group activity in the college is liable for rustication from the college.
10. Complaints if any are subject to jurisdiction of the court at Mangaluru only.

Place: Mangalore .

Date: 19/08/2018 .



Signature of Parent/ Guardian

  
Principal

A.J. Institute of Engineering & Technology  
Mangaluru - 575 006

8) Fees applicable for professional & personality development like GATE, placement, value added courses, Internship, alumni activities & graduation ceremony will be paid as prescribed at the time of admission.

9) SCHOLARSHIP

- Various scholarships avenues are available in the college offered by various Govt. bodies & private Organisations. The announcement of these will be made in advance in the notice boards. It is solely responsibility of the students to seek the applications and apply. College will not be responsible for the delay in submission of application.
- Scholarship applications will be acceptable only with the submission of current year income certificate
- The candidates with "ZERO" fees and concessional fees whose scholarship is provided by the Govt., should apply in time and seek claim for it, failing which fees has to be paid by the candidates.
- On receipt of scholarship, (who are admitted under "ZERO" fees and concessional fees) students are directed to submit the copy of their account details for succeeding renewal of scholarship and issue a cheque or DD within one week which is due for the college.
- A copy of the online scholarship application along with the relevant documents should be compulsorily submitted to the scholarship section. The supporting documents should be signed by the concerned HOD's and the application should be signed by the Principal for further processing.

10) DRESS CODE

- It is mandatory to wear College Uniform, which is provided by the college only on payment. Apart from college uniform no other attire is permitted in the college premises during the working hours.
- All male students should be clean shaved or neatly trimmed and female students should neatly tie their hair.
- All the students are compulsorily wear polished black shoes with socks.
- Flip flops, crocs etc., are not permitted.

NOTE:

- The students who complete their semesters without backlog only will be allowed to take part in sports, cultural activities and competitions.
- Participation in any one of the club activity is compulsory.
- The students shall maintain 85% of attendance in the mandatory soft skill training/placement training failing which they will not be having Placement Services.
- Complaints if any are subject to jurisdiction of the court at Mangaluru only.

DECLARATION:

I hereby confirm and declare that I have carefully read all the terms of the above undertaking and I agree to abide by all the terms mentioned above.

Place: Kulai  
Date: 29/12/18

Paarthu.  
Signature of student

  
Principal

**A.J. Institute of Engineering & Technology**  
**Mangaluru - 575 006**

**AJ INSTITUTE OF ENGINEERING & TECHNOLOGY**  
**MANGALURU**

**UNDER TAKING BY THE STUDENT**

Name of the student: *Sujith B. Poojari*  
Name of Parent/Guardian: *Shekar G. Poojari*  
Address: *Nelilyeda machattu amasbhal post*  
*kundapur (T) Udipi (dist)*

Name of the Course: *CIVIL Engineering*  
Branch: *CIVIL*

I, Mr./Ms. *Sujith*....., do hereby solemnly affirm and declare as under:

**1) CONTENTS OF APPLICATION:**

I hereby solemnly affirm that the statements made and information furnished in my application form as also in all the enclosures/documents submitted by me, are true. If any information/document furnished by me is found false, I know that I am liable to criminal prosecution and I also agree to forgo my seat in the Institution and also forgo the entire fees already paid.

**2) FEES:**

a) I undertake not to claim for refund of fees once paid to the College under any circumstances.

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c) i) After the admission, I will pay the balance fees before the commencement of 1st Semester university exam failing which interest @ 15% will be levied thereafter.

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**3) ATTENDANCE:**

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**4) NO CLAIM AGAINST COLLEGE:**

College authorities are not liable for any damages/charges on account of any medical conditions like allergies and injuries, fatal or otherwise, which may be sustained by me, at any time during my stay in College, while taking part in studies, sports and extra-curricular, or any other form of activity of the College, within or outside the College premises, and all expenses that may be incurred in the treatment of such injuries will be borne by me/my parent/guardian. The management is not responsible for any loss, theft, misplace of any items or things of students viz: laptop, cameras, mobiles, wrist watches or gadgets and other valuable items etc., in the College Campus.

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**Principal**

**A.J. Institute of Engineering & Technology**  
**Mangaluru - 575 006**

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Principal  
A.J. Institute of Engineering & Technology  
Mangaluru - 575 006

8) Fees applicable for professional & personality development like GATE, placement, value added courses, Internship, alumni activities & graduation ceremony will be paid as prescribed at the time of admission.

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NOTE:

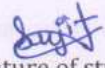
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- The students shall maintain 85% of attendance in the mandatory soft skill training/placement training failing which they will not be having Placement Services.
- Complaints if any are subject to jurisdiction of the court at Mangaluru only.


DECLARATION:

I hereby confirm and declare that I have carefully read all the terms of the above undertaking and I agree to abide by all the terms mentioned above.

Place: Mangalore

Date: 29/12/18

  
Signature of student

  
Principal  
A.J. Institute of Engineering & Technology  
Mangaluru - 575 006

**AJ INSTITUTE OF ENGINEERING & TECHNOLOGY  
MANGALURU**

**UNDER TAKING BY THE PARENT**

Name of the Parent/Guardian: Shesha G. Poojari

Name of the Student: Sujith S Poojari

Relationship with the Student: Father

Address of the Parent/Guardian: Neliyeda, machathe amosbiel post,  
Kendapuzha Tq, Udupi dist.

I, the above named parent/ guardians do hereby solemnly affirm and declare as under:

1. I undertake to bind myself to all the terms of the above Undertaking and I take the responsibility for ensuring that the Applicant will not violate any terms of the undertaking. I will hold myself responsible for reimbursing all financial losses to the College that may ensue on account of any of the breaches of the conditions in the undertaking by the Applicant.
2. I undertake to pay all the fees and other charges payable to the College and hostel on behalf the Applicant, in time. I agree to visit the College as often as possible to acquaint myself about the attendance and progress of the applicant.
3. I further declare that the College has every right to recover all the dues (payable on behalf of the Applicant) from me.
4. I am signing this Undertaking in my personal capacity and also on behalf of the Applicant as the natural guardian and parent/guardian of the Applicant.
5. I have signed here below after reading, understanding and admitting all the terms of the above undertakings and I bind myself personally responsible and liable for the undertakings signed by the applicant and myself.
6. I understand that the admission is purely provisional subject to the approval from statutory bodies like AICTE, DTE, VTU.
7. I am aware that only the first year fee has been collected and there after the fee will be paid on annual basis at the beginning of the academic year.
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10. Complaints if any are subject to jurisdiction of the court at Mangaluru only.

Place: Mangalore

Date: 19/08/2018

Yashoda  
Signature of Parent/ Guardian

Principal  
A.J. Institute of Engineering & Technology  
Mangaluru - 575 006