



# AJ INSTITUTE OF ENGINEERING & TECHNOLOGY

A Unit of Laxmi Memorial Education Trust®

(Approved by AICTE, New Delhi, Affiliated to Visvesvaraya Technological University, Belgavi)

Accredited By NBA (BE: CV, CSE, ECE, ISE & ME)

## ACTION TAKEN REPORT ON THE ADMINISTRATIVE AUDIT FOR THE ACADEMIC YEAR 2022-23

Follow-Up action taken during the Assessment Period 2023-24 based on the previous year's audit (Academic Year 2022-23), the following actions were taken during the assessment period:

Sl.NO:	Area of Improvement	Action Taken	Outcome
1	A media center may be developed with all the video and audio recording facilities for recording the lectures and developing the e-content.	Performed a thorough assessment to determine the specific requirements for the Media Centre, including equipment needs, space, and technical support.	Developed a comprehensive list of necessary equipment and resources, including video cameras, audio recording equipment, editing software, and studio space. <input type="checkbox"/>
2	Efforts may be put in to motivate the faculty to apply research projects for funding from Govt./external agencies.	A dedicated team was formed to regularly identify and compile information on available funding opportunities from government bodies, industries, and international agencies. A series of workshops and seminars on writing effective	A comprehensive list of funding calls, deadlines, and specific research areas was created and shared with all faculty members via internal communication channels and on the institution's research



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		research proposals were organized. Experienced faculty members and external experts from funding agencies were invited to lead these sessions.	portal. Over 75% of faculty members participated in the workshops, and a noticeable increase in interest and confidence in submitting proposals was observed.
3	Interactions with alumni shall further be increased. Alumni base needs to increased.	A dedicated Alumni coordinator was set up to coordinate and facilitate interactions between the institution and its alumni. A team was assigned to actively reach out to alumni and maintain regular communication.	The alumni coordinator has established a database of alumni contacts, initiated communication with alumni, and developed a framework for ongoing interactions.

  
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