



AJ INSTITUTE OF ENGINEERING & TECHNOLOGY

A Unit of Laxmi Memorial Education Trust®

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ACTION TAKEN REPORT ON THE ADMINISTRATIVE AUDIT FOR THE ACADEMIC YEAR 2023-24

Follow-Up action taken during the Assessment Period 2024-25 based on the previous year's audit (Academic Year 2023-24), the following actions were taken during the assessment period:

Sl.NO:	Area of Improvement	Action Taken
1	Efforts required to get more Research Grants	Organize periodic grant writing workshops to enhance faculty and researchers' proposal-writing skills. Form a dedicated team to track and identify new grant opportunities from diverse sources, including government agencies, international organizations, and private foundations.
2	Faculty Central Library visits need to be improved	Offer workshops to help faculty navigate online databases, e-journals, and digital archives. Designate quiet, faculty-only study and collaboration areas equipped with advanced technological tools and comfortable workspaces


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A.J. Institute of Engineering & Technology
Mangaluru - 575 006